

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, NOVEMBER 29, 2018**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**  
**AGENDA**

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
  - a. October 11, 2018 Town Council Meeting Minutes
  - b. November 8, 2018 Town Council Meeting Minutes
  - c. November 8, 2018 Regulatory Review Committee Meeting Minutes
  - d. November 8, 2018 Infrastructure & Property Committee Minutes
  - e. November 8, 2018 Services Committee Meeting Minutes
- 5. Receive and review correspondence and documents**
  - a. Downeast Transportation – Ridership Report October 2018
- 6. Ordinances to Consider/Introduce**
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
  - a. Infrastructure & Property Committee Meeting Update -11-29-18
- 8. Agenda Items**
  - a. To approve Resolve 2019-28 to adopt a Non-Municipal Organization Funding Request Evaluation Policy
  - b. To approve Resolve 2019-29 to purchase body cameras for the police department
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
  - a. Michelle Batchelder & Shawn L. Allen, Map 4 Lot 2-1, 50 Flanders Way
- 11. Town Manager Report**
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting – Regulatory Review Committee Meeting**
- 15. Adjournment**

**Downeast Transportaton, Inc.**  
PO Box 914, Ellsworth, ME 04605-0914  
667-5796

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## Bucksport Shuttle Riders 2018

	October	YTD
Senior Center	1	11
Day Care	0	0
Health Center	6	17
Wen-Belle	4	26
Public Safety	0	0
Food Pantry	0	17
Knox Apts.	13	102
Credit Union	0	1
Main St	0	20
Gardner Commons	9	101
Drug Store	0	0
Family Medicine	0	5
McDonald's	0	0
Hannaford's	21	217
Rite-Aid	0	5
Hardware Store	2	12
Family Dollar	1	9
Eye Care	0	0
Other	0	0
<b>TOTAL</b>	<b>57</b>	<b>543</b>
Taxi Transfers	0	0
Tokens	2	23

Day	Date	Driver	Cab		
Time	Pick Up At	Dropping At	Amount	Tip	
To	Doweast Transportation Inc PO Box 914 Ellsworth Maine 04805				
From	City CAB 186 Parkview Ave Bangor Maine 04401				
		Bucksport (Oct 2018)			
10/3	9:30	399 Milvick RD HANABROOK		100.00	
③	2 9:50	HANABROOK MILVICK RD			
	3 10:16	Food Pantry Congo church 72nd St			
10/10	9:30	399 Milvick RD HANABROOK		100.00	
	2 9:45	72nd St Bottle Redemption			
	3 9:51	Bottle Redemption Health Center			
	4 9:59	HANABROOK 399 Milvick RD			
⑨	5 10:19	Congo church 6 Mill St			
	6 10:25	Health Center Post office			
	7 10:34	Post office Family Dollar			
	8 10:43	Family Dollar TOZIER'S MARKET			
	9 10:53	TOZIER'S MARKET 72nd St			
10/17	9:15	399 Milvick RD HANABROOK		100.00	
	2 9:37	HANABROOK 399 Milvick RD			
	3 9:54	72nd St 8 Buck St			
⑥	4 10:59	8 Buck St Community Pharmacy			
	5 11:08	Community Pharmacy Post office			
	6 11:15	Post office 72nd St			
10/24	9:30	399 Milvick RD HANABROOK		100.00	
④	2 9:50	HANABROOK 399 Milvick RD			
	3 10:15	420 Winselle Drive Rite Aid			
Total:	4 10:35	Rite Aid 420 Winselle Drive			Driver Over:
Office:		Cash:			
Driver:		Cab Supplies:			Driver Short:

Day	Date	Driver	Cab
Time	Pick Up At	Dropping At	Amount Tip
10/31	925 34 Poverty Ridge RD	Hanaboch	10000
2	1001 7 2nd street	Post office	
3	1005 Community Pharmacy	Hanaboch	
4	1012 Hanaboch	Toziers Market	
5	1015 Toziers Market	Light House store	MAVST
6	1032 Community Pharmacy	Rite Aid	
7	1050 Hanaboch	34 Poverty Ridge RD	
8	1118 Rite Aid	Toziers Market	
9	1128 Toziers Market	7 2nd St	
			Total 50000
Total:			Driver Over:
Office:			Cash:
Driver:			Cab Supplies: Driver Short:

**RESOLVE #R-2019-28 TO APPROVE THE NON-MUNICIPAL ORGANIZATION  
FUNDING REQUEST EVALUATION POLICY**

Whereas, the Town of Bucksport annually budgets amounts for non-municipal agencies, and

Whereas, the Town of Bucksport wishes to insure that these budget appropriations are used primarily for the benefit of Bucksport residents, and

Whereas the Town of Bucksport wishes to have evaluation criteria to determine what agencies receive funding, and

Whereas the Town of Bucksport wishes to set a maximum amount of tax dollars to be used for this purpose annually

Be it resolved by the Bucksport Town Council in town council assembled to approve the Non-Municipal Organization Funding Request Evaluation Policy.

**Acted on November 29, 2018**

**Yes\_\_\_No\_\_\_Abstained\_\_\_\_\_**

**Attested by Kathy Downes, Town Clerk**

\_\_\_\_\_

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## **Non-Municipal Organization Funding Request Evaluation Policy**

### **Application Process:**

Non-municipal agencies wishing to be considered for funding shall complete a Non-municipal agency funding request application and provide all documentation requested on the application.

### **Evaluation Criteria:**

The following criteria shall be applied to the information provided on the application in order to determine funding priorities:

- A. Organization requesting funding must have a representative attend scheduled Council Meeting at which funding is discussed.
- B. What type of service is provided by the organization and is it a need in the community as identified by the Town's Comprehensive Plan?
- C. What is the availability of the service provided in the community?
- D. What is the level of resident participation with the organization?
- E. What local benefits result from the work of the organization?
- F. Preference
  - a. Preference shall be given to organizations located in the Town of Bucksport
  - b. Preference shall be given to organizations who provide service to the community through volunteer activities
  - c. Preference shall be given to organizations that provide necessary services that may otherwise result in impacts to the municipal budget through such line items as General Assistance and economic development.
  - d. Preference shall be given to organizations that offer desired services not otherwise available to Bucksport residents
  - e. Preference shall be given to entities whose purpose furthers goal(s) in the Town's Comprehensive plan.
  - f. Preference shall be given to entities whose purpose is consistent with the Heart & Soul Community Values Statements adopted by the Bucksport Town Council.

### **Funding Level:**

The maximum tax appropriation for non-municipal agency funding shall not exceed 1.00% of the prior year tax commitment.

### **Budget location:**

Non-municipal funding requests that support the work of individual Town departments shall be discussed as part of the budgets that they support in the

community but shall be governed by the overall cap on tax appropriated funds along with social agency requests.

*Current Agencies requesting as of 6/30/2018:*

Budget Category	Non-municipal agency
<i>Community &amp; Economic Development:</i>	Chamber of Commerce Main Street Bucksport Fort Knox Bay Festival Bucksport Bay Healthy Communities Coalition
<i>General Assistance</i>	Bucksport Community Concerns
<i>Recreation</i>	Senior Citizens Library Child Care Center

### **Amendment**

This policy may be amended by majority vote of the Town Council after public notice and discussion at a regular Town Council meeting.





**RESOLVE #R-2019-29 TO APPROVE THE PURCHASE OF BODY CAMERAS FOR  
THE POLICE DEPARTMENT**

Whereas, the Town of Bucksport maintains a Police Department for the safety of its residents,  
and

Whereas, the Town of Bucksport is responsible for providing safety equipment for Town  
personnel, and

Whereas the Police department recommends the addition of body cameras for protection of both  
police personnel and the general public, and

Whereas the department requested a bid from Watch Guard so that cameras would be connected  
to existing cruiser cameras, and

Whereas, the department has received \$3,683 in Byrne JAG grants which can be used for this  
purpose,

Be it resolved by the Bucksport Town Council in town council assembled to approve the  
purchase of a 4 Watch Guard body cameras for a total price of \$5,481, with \$3,683 to be used  
from Byrne JAG grants, and the remainder to be used from Police Reserve Funds.

**Acted on November 29, 2018**

**Yes** \_\_\_\_ **No** \_\_\_\_ **Abstained** \_\_\_\_

**Attested by Kathy Downes, Town Clerk**

\_\_\_\_\_

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**MEMO**

To: Susan Lessard, Town Manager

From: Sean P. Geagan, Chief of Police

Re: 2017-18 Byrne JAG Grant Funds Purchase

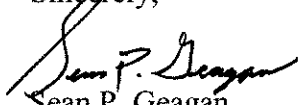
Susan,

We have received \$3683.00 in Byrne JAG Grant funds this year. Next on our list to purchase with grant funds is Body Worn Cameras. Officer Eric Marcel has been researching this since last year. We have decided to go with the Watch Guard body worn camera which will match up with the camera system in our cruisers.

The purchase price for the Body Worn Cameras system is \$5481.00, we will be purchasing 4 cameras. The difference between the purchase price and grant funds is \$1798.00. I am asking to use our CIP account for this purchase. In recent months we have purchased cruisers in which we came in under budget by \$5389.00 and we are due to purchase ballistic vests for which we have a grant and will be saving \$5164.00. We have saved \$10,553 in CIP funds in the past few months.

Thank you for your consideration in this matter.

Sincerely,



Sean P. Geagan

Chief of Police

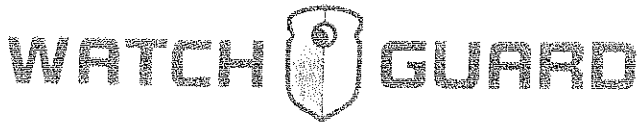
Bucksport Police Department

2017-2018

Byrne JAG Grant

- 4 Body Warn Cameras –(Next on our List)
- Watch Guard Cameras – Same as in Cruisers
- Complete Package for 4: \$5481.50
- Byrne JAG Grant Funds \$3683
- Difference is **\$1798.50**
- Asking that this come out of CIP from Funds.
- Savings between Cruiser purchases and Vest Grants:
- Cruisers: \$5389
- Vests: \$5164

Total Savings: **\$10,553** (Budgeted for in CIP projects but not spent)



## 4RE/VISTA Price Quote

CUSTOMER: Bucksport Police Department

ISSUED: 11/5/2018 2:27 PM

EXPIRATION: 11/22/2018 12:00 PM

**TOTAL PROJECT ESTIMATED AT:**  
**\$5,481.50**

ATTENTION: Marcel

SALES CONTACT: Eric Varner

PHONE: 207-469-7951

DIRECT: (469) 342-8940

E-MAIL:

E-MAIL: EVarner@WatchGuardVideo.com

### 4RE and VISTA Proposal

#### VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-HD-WIFI-0	VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording. Includes one camera mount, 32 GB of storage, Wi-Fi docking base, Smart Plug Switch, cables and 1 year warranty.	3.00	\$1,445.00	\$0.00	\$4,335.00
4RE-HD-WIFI-001	VISTA HD Wi-Fi Additional Camera Only	1.00	\$995.00	\$0.00	\$995.00
4RE-HD-352-KIT	VISTA Charging Base R2 Kit incl. Power and USB Cables	4.00	\$95.00	\$0.00	\$380.00

#### VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WARR-VISTA-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	4.00	\$0.00	\$0.00	\$0.00

#### Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
SHIPPING	Shipping/Handling and Processing Charges	1.00	\$60.00	\$0.00	\$60.00
					\$5,481.50

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discount \$288.50

Additional Quote Discount \$0.00

**Total Amount \$5,481.50**

415 E. Exchange Parkway • Allen, TX • 75002  
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778  
[www.watchguardvideo.com](http://www.watchguardvideo.com)



## 4RE/VISTA Price Quote

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order. \_\_\_\_\_ DATE: \_\_\_\_\_

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Municipal  
QUITCLAIM DEED

*Know all Persons by these Presents,*

*That* the Inhabitants of -----TOWN OF BUCKSPORT-----

A body corporate and politic, located at-----BUCKSPORT-----

in the County of ----HANCOCK---- and State of Maine,

in consideration of one dollar and other valuable consideration paid by

**MICHELLE BATCHELDER & SHAWN L. ALLEN**

whose mailing address is

18 Wenbelle Drive, Apt 328, BUCKSPORT, ME 04416

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*  
*sell and convey,* and forever *quitclaim* unto the said

**MICHELLE BATCHELDER & SHAWN L. ALLEN**

heirs and assigns forever, all its right, title and interest in and to the following described  
real estate situated at **50 FLANDERS WAY, BUCKSPORT-----**

in the County of---HANCOCK--- and State of Maine:

LOCATED ON MAP **04 LOT 02-1** OF THE ASSESSORS TAX MAPS FOR THE  
TOWN OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU  
53 INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT  
MUNICIPAL OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.  
(TRIO REAL ESTATE ACCT#1416)

**2015 – TAX LIEN RECORDED 06/16/2015 BK 6408 PG 170**

**2016 – TAX LIEN RECORDED 06/22/2016 BK 6588 PG 34**

**2017 – TAX LIEN RECORDED 06/21/2017 BK 6780 PG 277**

**2018 – TAX LIEN RECORDED 06/20/2018 BK 6895 PG 653**

**ALL AT THE HANCOCK COUNTY REGISTRY OF DEEDS**  
**UNDER: (HEIRS) MELODY HOVEY FOR 2015, 2016 & 2017**  
**UNDER: ST. FRANCIS COMMUNITY, INC. FOR 2018**

*To have and to hold* the same, together with all the privileges and appurtenances there unto belonging to the said

**MICHELLE BATCHELDER & SHAWN L. ALLEN**

heirs and assigns forever.

*In Witness Whereof*, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 29TH day of the month of NOVEMBER A.D. 2018.

*Signed, Sealed and Delivered*  
*in presence of Inhabitants of Town of Bucksport*

\_\_\_\_\_ Robert G. Carmichael Jr. \_\_\_\_\_ Mark B. Eastman

\_\_\_\_\_ Paul R. Gauvin \_\_\_\_\_ David W. Kee

\_\_\_\_\_ David G. Keene \_\_\_\_\_ Paul F. Rabs

\_\_\_\_\_ Peter L. Stewart \_\_\_\_\_ Susan Lessard  
(Witness to All)

*STATE OF MAINE, COUNTY OF HANCOCK ss. NOVEMBER 29, 2018.*

Then personally appeared the above named COUNCILORS  
And acknowledged the foregoing instrument to be THEIR free act and deed in  
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....  
Kathy L. Downes, Notary Public  
State of Maine – Hancock County  
My commission expires: May 15, 2023